



**OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE  
HEALTH AFFAIRS**

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TRICARE  
MANAGEMENT  
ACTIVITY

**ACTION MEMO**

[Signed]

FOR: DEPUTY DIRECTOR, TRICARE MANAGEMENT ACTIVITY

FROM: John H. Morse, Deputy Chief, TRICARE Management Activity Business Operations

SUBJECT: Proposal to Rename the TRICARE Management Activity Privacy Office

Reference: Acting Director, TRICARE Management Activity Memorandum, "Appointment of Civil Liberties Officer/Primary POC for Health Affairs," January 3, 2011

- The current name of the TRICARE Management Activity (TMA) Privacy Office does not reflect the office's current scope of responsibility. We recommend changing the name to the "TMA Privacy and Civil Liberties Office."
- The TMA Privacy office assumed responsibility for TMA civil liberties issues with the 2011 appointment of its Director, Ms. Leslie Shaffer, as the new TMA Civil Liberties Officer.
- The new name would more accurately reflect the office's current scope, and align its nomenclature with the newly renamed Department of Defense Privacy and Civil Liberties Office.
- Reference material at TAB A

RECOMMENDATION: That the Deputy Director, TMA, approve the proposal below to change the TMA Privacy Office's name to the "TMA Privacy and Civil Liberties Office."

[Signed]

Approve: \_\_\_\_\_ Disapprove: \_\_\_\_\_ Other: \_\_\_\_\_

COORDINATION: TAB B

Attachments:  
As stated

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